Annex 6: Privacy Notice

Privacy Notice: TEACHER SUBJECT SPECIALISM TRAINING (TSST)

The training you are applying for is funded by the Department for Education (DfE).

For the purpose of data protection legislation, the DfE is the data controller for the

personal data processed as part of the evaluation of STEM and MFL teacher supply

and recruitment programmes.

What data will be collected

The following personal data will be collected:

a) Full name including any names you have been previously known by;

b) Date of birth;

c) Email addresses (either work or personal);

d) Teacher Reference Number (TRN)

How your data will be used

We will share with the DfE personal data, provided by you in your TSST application,

in order for the DfE to:

(a) know who is participating in the training;

(b) confirm eligibility and funding for the training;

(c) link the information you provide in your application form to other information

about you that they already hold (for example, on the Database of Qualified

Teachers and School Workforce Census), or to which it is lawfully permitted

access. This is to identify (for example) how many participants go on to teach in

the TSST subject they have undertaken;

(d) contact you to take part in research related to your training. Please be aware

that, if contacted, you are under no obligation to take part in research.

Your contact details may also be shared with a third party organisation who may use

your data as a sampling frame to contact individuals to take part in interviews or

surveys, to evaluate the training. The organisation may also link the answers from

these surveys/interviews to other information within the data, such as subject taught

(where applicable). Please note that if contacted, you are under no obligation to take

part and you can ask not to participate, or change your mind, at any time. Individuals

will not be identified in any results of the evaluation.

Lawful use of your personal data

In lawfully using your data, conditions in the data protection legislation must be met.

The relevant condition for the purpose of TSST is ‘Schedule 2 (5)(c) of the Data

Protection Act: that the processing is necessary for the exercise of a function of the

Secretary of State of the Department’.

For the processing of personal data to be lawful, conditions in the GDPR must be

met. The relevant condition for the purpose of TSST is: ‘Article 6 (1) (e) “processing

is necessary for the performance of a task carried out in the public interest or in the

exercise of official authority vested in the controller.”

Storing your personal data

Under Article 5(1) of the GDPR, all personal data shared with DfE (and its contracted

organisations) will be handled securely and only accessed for the purposes of the

evaluation of teacher training, recruitment and retention. Your data will only be

stored for as long as required for the purpose(s) of this programme, and will then be

securely destroyed. Please note that, under section 33 of the Data Protection Act,

and in compliance with the relevant conditions, we can lawfully keep personal data

processed purely for research purposes indefinitely.

Your data protection rights

You have the right to:

- ask for access to information about you that we hold;

- have your personal data rectified, if it is inaccurate or incomplete;

- request the deletion or removal of personal data where there is no compelling

reason for its continued processing;

- restrict our processing of your personal data (i.e. permitting its storage but no

further processing);

- object to direct marketing (including profiling) and processing for the purposes

of scientific/historical research and statistics;

- not be subject to decisions based purely on automated processing where it

produces a legal or similarly significant effect on you.

Contact the DfE at www.gov.uk/dfe if you have concerns with this privacy notice.

Contact the Information Commissioner’s website for more details about your data

protection rights at www.ico.org.uk/for-organisations/guide-to-dataprotection/

principle-6-rights.

Withdrawal of consent and the right to lodge a complaint

By applying for TSST, you are giving consent for DfE and its contracted

organisations to process your personal data for the purpose of TSST, as stated

above. You have the right to withdraw that consent. If you change your mind, or you

are unhappy with the use of your personal data, please contact

TSST.MAILBOX@education.gov.uk. Alternatively, you have the right to raise any

concerns with the Information Commissioner’s Office (ICO) via their website at

www.ico.org.uk/concerns.

Last updated: Updates to this privacy notice may be required periodically. Last

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